

# Safety/Hazmat Committee Meeting

July 24, 2012

1:00 pm

**Present:**

*Bruce Farnham  
Anne McCown  
Nicole Boyer  
Wendy Corbin*

*Priscilla Bartholomew  
Chris Nanquil  
Mark Rensink  
Kurt Brauer*

*Tim Flood  
Tim Corcoran  
Cliff Diamond*

**The committee met and discussed the following action items:**

- **AEDs**—The AED maps were discussed among the committee. Wendy does not have the maps that Marty had. Wendy did receive maps from Walter but they are the maps for hazmat. Bruce will send Wendy the AED maps.
- **Fall Protection**—There is a concern for District buildings as there are no tie-offs, nor is it possible to tie off or get a contractor to complete; it has been reviewed by Facilities. Tim Corcoran suggested a cherry picker to get up on the roof. Dale supported it. Cherry picker will not allow you to work on the roof. All roofing, leaks, etc. would be sent out for contractor service. Tim Flood adds that we do not have tie-offs on many roofs in the District. Corcoran does not support allowing our employees to work on roof without tie offs. All portable buildings do not have tie offs. Flood adds that the filters, mechanical wells, etc. needs to be cleaned about 3 times per year. Flood suggests talking to Dale about a roofing contractor to get tie offs.
- **Driving on Campus**—Since Joel Javines retired, Cliff Diamond will chair the Driving on Campus subcommittee.
- **Hazmat**— Battery recycling was discussed and Linda Bertolucci attended the committee meeting to update. The idea was that employees only could recycle shredding or batteries. Due to liability issues, trips, falls, lifting spills from chemicals, etc., the committee was not in support of offering the recycling to the public. We do, however, offer shredding to employees with limits to be placed on shredding (10 boxes to start) to be held towards the end of summer. Cliff adds that it was labor intensive at the county recycling. The committee agreed that we do not recommend offering this service to the public or employees. In an effort to offer possible solutions, Cliff Diamond and Bruce Farnham will keep a look out for e-waste, battery, shredding information and forward it to the committee. Hazardous waste pick-up and handling is still being transited to the campuses. Anne has information for Bruce and Tim. Still working on Prop 65 signage.
- **Injury Report**—8 hour Cal-OSHA reporting was discussed in the event of an employee being hospitalized or killed in the workplace. A procedure has been drafted, but we are waiting on final approval on procedure. Tim Flood asked how they would be notified that the hospital has admitted an employee. If they do stay overnight for 24 hours or more, Anne states that we should report it even if it is suspected. Tim Corcoran said when in doubt, call it in. Committee is concerned for night crew reporting. Wendy has asked that procedure be reviewed with safety committee and provide feedback.

Employee Injuries for June: there were 3 injuries for June 20<sup>th</sup> eye splash at Grossmont College in Biology. Corcoran added that our responsibility as a committee is to review the injuries and parameters. There was a slip and fall with a knee and shoulder injury because a cart did not have an emergency brake. The cart ran away and then a good Samaritan tried to save the cart, resulting in injury. Flood has resolution with Warehouse worker not to park the cart on the hill. Nursing intern working orthopedic department for Grossmont was taking an apparatus off of a patient and was injured (bloodborne pathogen).

- **Safety on Campus**—Tim Flood will send Kathy Burton a letter for the Middle College regarding the no-smoking policy.
- **Emergency Preparedness**—The committee discussed active shooter training. Cliff Diamond talked about two active shooter trainings that were held, but most people could not participate. There is a Countywide plan in place for active shooter or plane crash. Cliff discussed our limitations on response time. We only have two

officers at any given time. Regarding lock-downs, Cliff is not aware of a lockdown plan at the District. Cliff does not know if we have the ability to lock every classroom from the inside but indicated the best tactic is to evacuate. We would have to order keys and swipe card system for lockdown protocol. If we had an incident limited to a particular building, conventional wisdom is to lock down that building. All other buildings around it would be evacuated. Flood added that we belong to Alert San Diego for notification of students, i.e. for a lock down. Flood suggests talking about this at Chancellor's Cabinet to build into a bond for infrastructure dollars.

- **Safety Training/Inspections**– Safety inspections to begin in September. Flood requested online training in Spanish. Management Safety training to be held September 28 and October 5.

Meeting adjourned 2:35 pm.

**NEXT MEETING: August 28, 2012 Teleconferenced 1:00-2:30 pm**

Any questions regarding the above topics, or to include additional agenda items for the next meeting should be routed to Anne McCown at [Anne.McCown@gccd.edu](mailto:Anne.McCown@gccd.edu).